

FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Parish Council Meeting held on Tuesday 6th March 2018 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook (LB) – presiding, Cllr Judith Todd (JT), Cllr Louise Bishop (LBi), Cllr Roy Whittaker (RW), Cllr Jane Walker (JW), Cllr David Crawford (DC), County Cllr Vic Thomson (VT), District Cllr John Overton (JO), District Cllr Lisa Neal (LN), Yvonne Wonnacott – Parish Clerk (YW).

Apologies: Lynn Thomas (Tree Warden) (LT), Sandra Cornell (Tree Warden) (SC), Stuart Sansbury (Poringland Beat Manager).

Members of the Public: Five.

Item		Action By
2017/60	<p>Chairs Welcome (to include any apologies for absence) Apologies were received and accepted from Stuart Sansbury (Poringland Beat Manager), Sandra Cornell (Tree Warden) and Lynn Thomas (Tree Warden).</p>	
2017/61	<p>Declarations of interest Cllr Walker requested dispensation with regard to agenda item 8e, Poringland Playing Field donation, as she lives in Poringland and her husband is a Councillor on Poringland Parish Council (PPC). Cllr Crawford requested dispensation with regard to agenda item 11, CPRE pledge, as he has been invited to join a CPRE working group. All members of FEPC (Framingham Earl Parish Council) agreed to dispensations.</p>	
2017/62	<p>Suspension of meeting for Public Participation Discussions were undertaken with regard to agenda item 7c, The Greater Norwich Local Plan (GNLP). Main concerns of public in attendance were flooding/springs, removal of trees increasing flooding issues and traffic. Chair advised that public concerns would be included in FEPC response to consultation. Members of public were encouraged to respond to consultation individually.</p>	

	Member of public raised issue of fence that is broken at The Dell, Chair advised that this matter would be dealt with under agenda item 9d.	
2017/63	<p>Minutes of the meeting held 5th December 2017 – for acceptance.</p> <p>No factual inaccuracies were found and the minutes were approved and signed by the Chair.</p>	
2017/64	<p>County Councillors Report</p> <p>NCC (Norfolk County Council) Cllr Thomson provided report to meeting, summary of key points as follows;</p> <ul style="list-style-type: none"> - Fire Safety – ¾ of all fires attended by Norfolk Fire and Rescue Service in eastern Region started in the kitchen. - A Vision for Norfolk in 2021 was approved by Norfolk county Council (NCC) on 12/02/18. Key points are early help with financial savings, services working together and targeting work where it can make most difference. - Hales, A146/B1136 roundabout – work to commence after 8th Jan 2018 until May 2018. - Gritting Routes - https://www.norfolk.gov.uk/roads-and-transport/roads/gritting - Grit Bins – Will be filled twice and a third time per year if weather bad. - Road Works – map for checking www.roadworks.org - Verge “furniture” – It is an offence under the Highways Act to place obstructions on the Highway. Highway verges can be checked at https://www.norfolk.gov.uk/roads-and-transport/roads/highway-boundaries-new-private-and-adopted-roads/highway-boundaries - Children’s Services – Latest OFSTED report is a “good” rating and Adoption Service is now rated as “outstanding”. - Budget – After consultation bus subsidies and gritting routes were removed from County “savings” list. 	
2017/65	<p>District Councillors Report</p> <p>District County Cllr Neal and District County Cllr Overton provided report to meeting, summary of key points as follows;</p> <ul style="list-style-type: none"> - GNLP – 7,200 houses need to be built in South Norfolk. Over 100 people attended the Poringland roadshow. - Collaborative work with Broadland District Council progressing well. - Nominations are open for South Norfolk Community Awards. - Annual South Norfolk on Show, Sunday 1st July. - Team work in Norwich & Norfolk hospital, financially supported by SNC proving great success. - Early Help Hub been huge success, Connector situated in doctors surgery. 	

	- SNC offering World War one grants.	
2017/66	<p>Planning Matters</p> <p>a) Applications received to date: 2017/2513 – All agreed no further comments to amended proposal.</p> <p>b) Decision notices received to date: None.</p> <p>c) The Greater Norwich Local Plan – All members approved Chair’s draft response as previously circulated. All agreed for response to include section looking at each individual proposed site in Framingham Earl addressing concerns.</p>	
2017/67	<p>Finance Matters</p> <p>a) Finance and Admin Report with financial summaries for approval – Approved.</p> <p>b) Exempt Status – Resolution passed to certify FEPC exempt, proposed Cllr Bishop, seconded Cllr Crawford, all agreed.</p> <p>c) NPTS membership renewal – Proposed Cllr Bishop, seconded, Cllr Crawford, all agreed.</p> <p>d) SLCC membership renewal – Proposed Cllr Walker, seconded Cllr Crawford, all agreed.</p> <p>e) Poringland Playing Field donation – All agreed in principle to donation, to consider amount of donation after year end and agree at May meeting. Parish Clerk to notify Poringland Parish Clerk of this decision.</p> <p>f) Eastern Rivers Community donation request - All agreed not in a financial position to donate at present moment in time. Parish Clerk to write advising of decision.</p>	<p>YW</p> <p>YW</p>
2017/68	<p>Environmental Matters</p> <p>a) Roundabout – No further update.</p> <p>b) Tree Wardens – Chair advised that Tree Wardens have started to survey area and have compiled cases for protection of three oaks in the Parish, appropriate documentation has been forwarded to South Norfolk District Council (SNDC).</p> <p>c) Footpath Warden – Nothing to report.</p> <p>d) The Dell – Chair advised once weather improves would like to organise a working party to carry out clearance/tidying exercise, possibly April. At same time will look at fencing. Chair to liaise with PC nearer the time.</p> <p>e) Roses and the village green – Chair advised written notification received from Highways advising no objection to removing existing planting and replacing it with new planting. Chair to contact subcontractors with regards to works required. Parish Clerk to contact SNC to apply for First World War grant.</p>	<p>LB</p> <p>LB YW</p>

	<p>f) Litter at One Stop Shop – Cllr Todd raised issue of high volumes of litter and rubbish cages are being placed in front of noticeboard. Chair to speak to Store Manager, W.Collins.</p>	LB
2017/69	<p>General Data Protection Regulations (GDPR)</p> <p>a) Information Audit – All approved.</p> <p>b) GDPR Policy – All approved amended copy and agreed to adopt.</p> <p>c) GDPR Privacy Notice – All approved and agreed to adopt.</p> <p>d) Standing Orders – All approved and agreed to adopt amended document.</p> <p>e) Risk Assessment - All approved and agreed to adopt amended document.</p>	
2017/70	<p>CPRE Pledge.</p> <p>All agreed to re-sign up to pledge. Parish Clerk to notify CPRE accordingly.</p>	YW
2017/71	<p>Neighbourhood Plan</p> <p>Chair requested Councillors to research online prior to May meeting. Parish Clerk to carry out background research, speak to Poringland Parish Clerk and SNC.</p>	YW
2017/72	<p>Councillor Lanyards</p> <p>All agreed Councillors details to be first name and sir name, Chairman details to be Mrs L Brook. Councillors to bring passport photo to May meeting. Chair to arrange lamination on receipt of photos.</p>	ALL
2017/73	<p>Six Youth Council</p> <p>a) Sixth Youth Council Representative – No volunteers.</p> <p>b) Report from the Traffic Working Party – Chair read out brief summary to meeting.</p>	
2017/74	<p>Highways</p> <p>District Cllr Overton advised that some of Anglian Waters re-instatements had to be revisited. Works to cycle path to commence this week.</p>	
2017/75	<p>Correspondence received to date</p> <p>a) Parishioner e-mail – parking at Oaklands – Highways advised that they would not install any form of HGV or waiting restrictions, the car park and the entrance to the highway are private property and as such they don't have jurisdiction over any signage/line markings. NCC would not provide a lay by, as the land required to construct this is privately owned.</p> <p>b) Parishioner e-mail – traffic speed along Long Rd – Chair referred to previous correspondence with Highways, Long Rd does not meet existing criteria for speed reduction.</p> <p>c) Norfolk Playing Fields Association membership – All agreed this is not applicable to FEPC.</p>	
2017/76	<p>Chairman's urgent business – if any.</p>	

	None.	
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The meeting closed at 9.20 pm.

Minutes prepared by Yvonne Wonnacott 07/03/18

Approved Date.....