

FRAMINGHAM EARL ANNUAL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Annual Parish Council Meeting held on Tuesday 2nd May 2017 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook – presiding (LB), Cllr Judith Todd (JT), Cllr Arthur O’Neil (AON), Cllr Roy Whittaker (RW), Cllr Louise Bishop (LBi), Cllr Jane Walker (JW), Cllr David Crawford (DC), County Cllr Roger Smith (RS), District Cllr John Overton (JO), Lynn Thomas (Tree Warden) (LT), Yvonne Wonnacott – Parish Clerk (YW).

Apologies: District Cllr Lisa Neal, Sandra Cornell (Tree Warden), Stuart Sansbury (Poringland Beat Manager).

Members of the Public: Two.

Item		Action By
2017/8	<p>Election of Chairman Linda Brook was proposed for the position of Chair by Cllr Todd and this was seconded by Cllr O’Neil. All other councillors present supported the proposal. Linda Brook accepted the position of Chair and subsequently completed a “Declaration of Acceptance of Office”.</p>	
2017/9	<p>Election of Vice-Chairman Judith Todd was proposed for the position of Vice-Chair by Cllr Whittaker, and this was seconded by Cllr Walker. All other Councillors present supported the proposal.</p>	
2017/10	<p>Apologies for absence Apologies were received from District Cllr Lisa Neal, Sandra Cornell (Tree Warden) and Stuart Sansbury (Poringland Beat Manager).</p>	
2017/11	<p>Declarations of interest None.</p>	
2017/12	<p>Co-option of David Crawford David Crawford was co-opted as a Parish Councillor onto Framingham Earl Parish Council (FEPC), proposed by Cllr O’Neil and seconded by Cllr Bishop, all agreed. Cllr Crawford subsequently completed a “Declaration of Acceptance of Office”. A “Disclosable Pecuniary Interest” form was given to Cllr</p>	

	Crawford for completion within 28 days from appointment to office. Cllr Crawford to return to Parish Clerk once completed.	DC
2017/13	<p>Suspension of meeting for Public Participation</p> <p>Member of public raised issue of traffic speeds on Long Rd. Cllr O’Neil advised this had been raised previously with the Inspector in charge of road policing who advised that the perception of speed along Long Rd was greater than the actual speed and there was not a speeding problem.</p>	
2017/14	<p>Minutes of the meeting held 7th March 2017 – for acceptance. No factual inaccuracies were found and the minutes were approved and signed by the Chair.</p>	
2017/15	<p>County Councillors Report</p> <p>NCC Cllr Smith presented his April report as previously circulated and highlighted the following aspects:</p> <ul style="list-style-type: none"> - Trowse Bypass – New signs installed for new 50mph limit. - Vegetation obscuring view on slip road coming off the east bound A47 Southern Bypass destined for Norwich via the Trowse Bypass has been cut back to improve visibility. - Norfolk Youth Parliament has opened the Norfolk Youth Fund, with funds of £20,000 available. - From 8th May to 2nd July Caistor Lane closed for Anglian Water works. Five way roundabout open cut (four way lights) from 19th June to 14th July, Cllr Todd raised issue of works coinciding with examination time at High School, matter to be raised with school and Anglian Water. District Cllr Overton advised that a representative from Anglian Water would be attending Poringland Parish Council’s meeting tomorrow evening if anyone wished to attend. - Poringland Primary School and Nursery due to expand, a 2 class base extension, including new cycle shelter, associated works and change of use of former caretaker’s bungalow to educational use. <p>Cllr Brook expressed her thanks to County Cllr Smith for his invaluable monthly reports and his help and advice to the Parish Council.</p>	JT
2017/16	<p>District Councillors Report</p> <p>District Cllr Overton provided report, key points summarised below;</p> <ul style="list-style-type: none"> - In role of Chairman of Eastern Rivers has given out several grants including River Waveney footpath, Brooke Scouts, Framtastics, and Bungay Black Dogs. Due to financial cut backs this has come to a halt and gone back 	

	<p>to central committee. However each District Councillor still has £1,000 each from South Norfolk Council (SNC) to spend if anyone has any interested candidates.</p> <ul style="list-style-type: none"> - Busy year with housing developments and out-of-town office blocks. - SNC were finalists in the Council of the Year competition, reaching the last 6. - District Council Boundary review has been approved. With Framingham Earl, Framingham Pigot, Poringland and Trowse forming a Ward. Now gone from a 2 member Ward to a 3 member Ward. - Move to 4-day a week refuse collection service has resulted in huge savings. - Since Wymondham Leisure Centre's refurbishment membership has increased by 800 new members. 	
2017/17	<p>6th Youth Council Report No representative or report provided.</p>	
2017/18	<p>Planning Matters</p> <ul style="list-style-type: none"> a) Applications received to date: <ul style="list-style-type: none"> - 2017/0971, 18 Summer Close, works to TPO trees. Tree Warden to investigate. b) Decision notices received to date: <ul style="list-style-type: none"> - 2017/0246, 1 Long Rd, proposed single storey rear extension – Approval with Conditions. - 20170509 – Land east of Water Tower, Long Rd, discharge of conditions etc. – Approval of details – Approved. 	LT
2017/19	<p>Finance Matters</p> <ul style="list-style-type: none"> a) Finance and Admin Report with financial summaries for year ending 31st March 2017 for approval – Approved. b) Section 1- Annual governance statement 2016/17 for approval – statement approved and signed by Chair and Parish Clerk. c) Section 2 – Accounting statements 2016/17 for approval – statements approved and signed by Chair and Parish Clerk. d) Insurance Renewal – All approved renewal with existing supplier Zurich on a 1 year premium at price of £288.24. As per Finance and Admin Report a pricing exercise was carried out and Zurich beat best price. e) CIL Payment– Cllr Brook suggested payment could go towards new dog bin. Have 5 years to spend payment, therefore all agreed to discuss further at a later date. f) Donation request – Cllr Whittaker proposed, seconded by Cllr Todd £50 donation to 5+ Good Neighbourhood Scheme, all agreed. 	
2017/20	<p>2017/18 Community Governance Review</p>	

	All agreed to submit response supporting FEPC's desire to remain as is (status quo). Parish Clerk to review initial draft response making any amendments and to re-circulate for final amendment and approval.	YW
2017/21	<p>Environmental Matters</p> <p>a) Roundabout – Cllr Brook advised confirmation received from David Wilson Homes that they will fund re-design of roundabout and initially contribute towards maintenance. To note work will not commence until completion of Anglia Water mains replacement scheme.</p> <p>b) Tree Warden – Lynn Thomas is going to look into Level One Tree ID course and other levels/courses and report back to FEPC.</p> <p>c) Footpath Warden – Cllr Crawford advised has walked a good percentage of FEPC footpaths, identifying 1 missing finger post which has been reported accordingly.</p>	
2017/22	<p>Police and Highways</p> <p>No update received.</p>	
2017/23	<p>Correspondence received to date</p> <p>a) E-mail received from Parishioner thanking FEPC for increased frequency of verge cutting.</p> <p>b) CPRE Alliance Meeting 19th July – Cllr Brook hopes to attend, any other parties wishing to attend to let Parish Clerk know, confirmation of attendance required by 7th July.</p> <p>c) Village Fete 8th July – Cllr Brook confirmed happy to support event. Any volunteers to notify Parish Clerk ASAP.</p>	YW
2017/24	<p>Chairman's urgent business – if any.</p> <p>New website - As per e-mail previously circulated Parish Clerk requested landscape photos for homepage ASAP.</p>	ALL

The meeting closed at 8.45pm.

Minutes prepared by Yvonne Wonnacott 04/05/17

Approved Date.....