

FRAMINGHAM EARL PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Tuesday 5th
October 2021 at 7.30pm at Framingham Earl Sports Centre

Present:

Cllr Dave Todd – presiding (DT), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr Steven Peet (SP), Cllr Jane Walker (JW), County Cllr Vic Thomson (VT), District Cllr John Overton (JO) and Yvonne Wonnacott – Parish Clerk (YW).

Apologies:

District Cllr Trevor Spruce (TS), Sandra Cornell (SC) and Lynn Thomas (LT) – Tree Wardens.

Members of the Public: Two.

2021/046 Chair’s welcome (to include any apologies for absence for approval)

Chair welcomed all attendees to meeting. Apologies received and noted from District Cllr Trevor Spruce, Sandra Cornell and Lynn Thomas, Tree Wardens.

2021/047 To receive declarations of interest

Cllr Cook advised lived next door to planning application 2021/2092. Cllr Todd, Cllr Bishop and Parish Clerk also lived in close proximity to Framingham House.

2021/048 To approve a time limit for the meeting

All agreed to aim for meeting to finish by 9.15pm.

2021/049 To agree minutes of the Parish Council meeting held 6th July 2021

Cllr Bishop proposed the minutes of the Parish Council (PC) meeting held 6th July 2021 to be agreed as correct, seconded by Cllr Cook, unanimously agreed. Minutes signed by Chair.

2021/050 Matters arising from the minutes of the Parish Council meeting held 6th July 2021

S106 money Earlsmead Estate

County Cllr Thomson had advised all monies had been spent, currently awaiting further information as to breakdown – VT.

Inspection manhole cover situated at The Dell

County Cllr Thomson advised still trying to establish ownership/further details re manhole cover – VT.

Camera at Trowse

County Cllr Thomson advised currently not operational, however would be operational in near future.

Neighbourhood Plan

Chair advised Poringland Neighbourhood Plan had been approved by majority of parishioners. Chair proposed Neighbourhood Plan to be deferred to November meeting as still awaiting responses to research, all agreed – YW.

2021/051 Adjournment for public participation

Member(s) of public raised following items;

The Dell

Member(s) of public expressed would like to see The Dell opened up. Chair advised that PC hoped in 2022, after completion of tree remedial work, to be able to take The Dell forward as a working project.

Speed limit Long Road

Member(s) of public expressed concern with regards to 40mph limit and would like to see speed limit reduced to 30mph. Chair advised this was a re-occurring agenda item and requests had been repeatedly made to Norfolk County Council (NCC) Highways.

Unfortunately, Long Road does not meet all the criteria to meet a 30mph limit, as per the Norfolk Speed Management Strategy, as a result each request has been declined. County Cllr Thomson advised that the traffic count was on order, this will be placed on Long Road to measure volume of traffic, however it does not measure speed.

Roundabout

Member(s) of public raised state of roundabout. Chair advised of proposal to plant spring and autumn bulbs, item to be discussed later on in meeting, as an agenda item.

2021/052 County/District Councillors report(s)

County Cllr Vic Thomson provided report prior to meeting, key points summarised below;

- Government announced its five pillars strategy for handling Covid-19 over the winter
- The work of communities across the county, which pulled together in the challenging times of the pandemic, is being recognised with a lasting memorial
- A new version of the Highway Code will be published in the autumn
- From Monday 1st November Norfolk Libraries will stop automatically renewing items borrowed
- NCC consultation on the proposed Transport for Norwich Strategy will end at 5.00pm Friday 8th October
- Recycling centre to open at Harford Bridge, replacing Ketteringham
- Hazardous waste days, 15th, 16th and 17th October at Ketteringham
- School governors required, you can make a real difference to children's school lives. Find out how you can support a Norfolk school:

https://orlo.uk/BecomeAGovernor_nBnP0

County Cllr Thomson advised he would be able to cover full costs of acquisition of SAM2 from his budget, County Cllr Thomson believes SAM2 can be used on 40mph road, County Cllr Thomson to obtain confirmation that this is the case – **VT**. Cllr Walker raised query of proposed building works at Poringland Primary as per article in Eastern Daily Press. County Cllr Thomson advised planning application for a “studio” would go before Planning Committee shortly. County Cllr Thomson advised with regards to the broadband project, the Framingham Earl exchange forms part of the national build out, which will go out to procurement early next year.

District Cllr Overton provided report to meeting, key points summarised below;

- He had been involved with several local issues involving local housing associations
- District Council will be undertaking a bin selection exercise to analyse random bins and their content
- Several problems with regards to riparian rights
- Problems with regards to bamboo situated under radio mast and ownership of land, British Telecom have now removed all bamboo

- Further problems experienced with chemist, due to more staff leaving, resulting in current use of locums

2021/053 Finance matters

Finance and admin report

Finance and admin report with financial summaries unanimously approved.

Expenditure for approval/to be noted, as per Finance and admin report

Following items of expenditure were formally noted and/or approved;

- Norfolk Pension Fund 3 x payments, July, August and September @ £93.63 each
- Parish Clerk July @ £306.07 net pay and £42.43 expenses
- Parish Clerk August @ £305.07 net pay and £6.50 expenses
- Parish Clerk September @ £305.07 net pay and £10.99 expenses
- GeoXphere Ltd @ £33.75 + VAT (Parish online mapping subscription)

Parish Clerk appraisal

As per Finance and admin report. Chair proposed a pay increase of one Spinal Column Point (SCP) from SCP 24 to SCP 25 to be backdated to 1st September 2021, unanimously agreed.

Dual signing authority (online) and additional signatory

Chair advised item in hand.

Donations

Chair referred to request received from Poringland and Framingham Earl Churches Together. Chair proposed that PC agrees to their donation request for this current financial year (2021/22) at previously budgeted amount of £450. However going forward, PC to write to Poringland and Framingham Earl Churches Together to advise that PC is reviewing charitable policies and this donation does not conform to policy, therefore PC to look at options to categorise in a different way, and to ask them to attend a future meeting, unanimously agreed – **YW/DT**. All agreed donations for current financial year (2021/22) to be agreed at November meeting, alongside 2022/23 budget, to be added to agenda – **YW**. All unanimously agreed for wording of existing Charitable and Grant Awarding Policy to be amended in relation to monetary awards so dates of award fall in-line with PC meetings – **YW/DT**.

2021/054 Planning

Applications received to date

2021/1945, Foxhills, 70 Long Road – All agreed PC to respond “no objections to application” – **YW**.

2021/2026, The Cedars, Gull Lane – All agreed PC to respond “no objections to application” – **YW**.

2021/2034, 23 Oaklands – All agreed PC to respond “no objections to application” – **YW**.

2021/2092, Framingham House, 58 Long Road - All agreed PC to respond “no objections to application” – **YW**.

Decision notices received to date

2021/1163, 14 Long Road – Approval with Conditions

2021/1355, 2 St Annes Road – Approval with no Conditions

2021/1890, Windsor, 3 Oaklands – Approval with Conditions.

2021/055 Administrative updates

Councillor vacancy

Chair requested PC to continue to work networks with view to fill vacancy – **ALL**. Chair advised Parish Clerk had spoken to NPTS (Norfolk Parish Training and Support) who

advised that there was no time limit to fill vacancy once confirmation had been received from District Council advising that co-option can proceed.

Fiveways roundabout

Chair provided update to meeting. The initial proposal for a wildflower roundabout was not feasible, due to objections received from NCC highways in relation to potential height of wildflowers and subsequent safety issues. After informal discussions with the Chair of Poringland PC, decide to pursue bulb planting. Item to be discussed at Poringland PC's meeting tomorrow evening, 6th October 2021. Quotation received from Natural Gardens, within S106 funds, have provisional approval from NCC Highways, formal approval required to proceed. All agreed to proceed with bulb planting, subject to official agreement from NCC Highways and Poringland PC. Chair advised of proposal to plant tree at future date in line with Queen's Jubilee, subject to NCC Highways and Poringland PC's approval. Chair/Parish Clerk to obtain update from Poringland PC to move matter forward – **DT/YW**.

Charitable and grant awarding policy

Previously dealt with under minute ref: 2021/053.

2021/056 Environmental matters

Tree Warden Report

Chair referred to report as previously circulated via email. Chair requested PC members to consider any available sites within Parish for future planting – **ALL**.

The Dell

Chair advised that landowner had been contacted with regards to trees T1 and T3 which are not on PC land. Landowner responded that keen to undertake combined effort with regards to works identified, landowner currently in discussion with tree surgeon to obtain advice and prices for work and will report back to PC. Parish Clerk advised that landowner expressed concern with regards to tree(s) near road, near pit where root plate appears to have lifted slightly.

Footpath Warden

No report received.

2021/057 Six Strategic Group

Chair advised group met for first time after 18 month break due to Covid-19 pandemic. Chair advised that he had taken on role of Chairman for this group. Group is looking to become more strategic focusing on issues such as highways, crime etc.

2021/058 Queen's Platinum Jubilee 2022

Chair advised that Poringland PC agreed in principle that joint event was a good idea.

2021/059 Correspondence and consultations

Parish Partnership Scheme 2022/23

Chair referred to previous discussion, minute ref: 2021/052. County Cllr Thomson had kindly agreed to fund purchase of SAM2 in full. Proposed sites for SAM2 as follows;

1. Coming into village, Framingham Earl side
2. Near Tulip Tree Drive
3. Two locations on Long Road.

Cllr Peet agreed to assist Cllr Todd with moving of SAM2 and collection of data. Chair advised Six Strategic Group had discussed formation of a group Speedwatch Team, to cover all areas.

The Big South Norfolk Litter Pick 2021

Noted. District Cllr Overton advised that believed Poringland PC had employed new litter picker, District Cllr Overton to confirm and advise PC accordingly – JO. Chair commended Cllr Cook on her litter picking work with Churches Together.

Transport for Norwich Strategy Survey

Noted.

2021/060 Date of next Parish Council meeting (30th November 2021) and items to be considered for agenda.

Next PC meeting 30th November 2021. Items to be considered for agenda;

- Budget 2022/23
- Donations – This and next financial year
- Neighbourhood Plan
- The Dell

2021/061 Chairman's urgent business

Commemorative plaque

Chair referred to previously circulated email and decision to order commemorative plaque at no cost to parishioners. Chair advised that The Railway Tavern had agreed to display plaque on their premises, and that plaque may be presented at a future PC meeting.

Burgate Lane

District Cllr Overton advised that Gladmans could appeal against the planning decision at the High Court, this would be the last avenue for an appeal.

Meeting closed 9.28pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 07/10/21

Approved:

Date: