

FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Parish Council Meeting held on Tuesday 6th December 2016 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook – presiding (LB), Cllr Judith Todd (JT), Cllr Louise Bishop (LBi), Cllr Roy Whittaker (RW), Cllr Jane Walker (JW), County Cllr R Smith (RS), Yvonne Wonnacott – Parish Clerk (YW).

Apologies: District Cllr John Overton, District Cllr Lisa Neal, Cllr Arthur O’Neil, Lynn Thomas (Tree Warden) and Sandra Cornell (Tree Warden).

Members of the Public: One.

Item		Action By
2016/38	Chairs Welcome (to include any apologies for absence) Apologies were received and accepted from District Councillor John Overton, District Councillor Lisa Neal, Cllr Arthur O’Neil, Lynn Thomas (Tree Warden) and Sandra Cornell (Tree Warden).	
2016/39	Declaration of interest and requests for dispensations in items on the Agenda. None.	
2016/40	Suspension of meeting for Public Participation Member of public raised question as to whether Parish Council (PC) should have a Footpath Warden? Item to be discussed further under Chairman’s urgent business.	
2016/41	Minutes of the meeting held 6th September 2016 – for acceptance. No factual inaccuracies were found and the minutes were approved and signed by the Chair.	
2016/42	County Councillors Report NCC Cllr Smith presented his December report as previously circulated and highlighted the following aspects: <u>Devolution</u> - Following a vote to reject by King’s Lynn and West Norfolk Borough Council the Government has now taken its “Devolution Deal off the table”. <u>Children’s Services</u> – New director has been appointed. <u>Poringland Library</u> – Plan to operate an out of hours service in the	

	<p>near future.</p> <p><u>Parishioners Complaints</u> – Complaint received with regard to flooding at Oaklands. Highways have investigated and appears to be a result of springs, currently obtaining evidence to support this. Complaint received with regard to overgrown hedges at property on Blyth Close. Highways have visited property and encouraging resident to take action. Chair to visit property.</p>	LB
2016/43	<p>District Councillors Report</p> <p>None provided.</p>	
2016/44	<p>Planning Matters</p> <p>a) Applications received to date:</p> <p>2016/2808 – Bella Vista, Burgate Lane, proposed stable block – Application only received via e-mail today. Cllr Walker advised that it appears that an iron structure has already been erected. Chair to look at application further and report back.</p> <p>b) Decision notices received to date:</p> <p>Land East of Water Tower Long Rd – Chair advised approval with conditions was given in December, conditions include drainage and appear to be quite strict.</p>	LB
2016/45	<p>Finance Matters</p> <p>a) Finance and Admin Report with financial summaries to 31st October 2016 for approval – All approved.</p> <p>b) Draft proposed budget/precept 2017/18 – Parish Clerk to contact South Norfolk Council (SNC) to establish if precept referendum would apply next financial year. All agreed “other” to be increased to £1,427 in light of “Community Assets Strategy” bringing precept amount to £8,030. Parish Clerk to investigate and find out how new housing developments will effect Council Tax.</p> <p>c) Donations for current financial year – All donations as per Finance and Admin report agreed, cheques raised. Chair advised donation request had been received from Eastern Rivers Gym, all agreed with decision not to donate. Cllr Walker raised question as to whether PC could provide a donation to Poringland Community Centre. Item to be considered and discussed at March meeting.</p> <p>d) New Norfolk PTS Support Services Subscription – All agreed in principle to subscribing to new service.</p> <p>e) Purchase of litter pick equipment – All agreed to budget of £125 being allocated to litter pick equipment and being purchased in current financial year.</p>	<p>YW</p> <p>YW</p>
2016/46	<p>Governance Documentation</p> <p>Following policies as previously circulated were approved;</p> <p>a) Amended Standing Orders</p> <p>b) Amended Risk Management Scheme/Register</p>	
2016/47	<p>Councillor Vacancy</p> <p>Chair advised that the Tree Wardens had been approached but</p>	

	unfortunately at the present moment in time neither are in a position to be able to take up this role. Position is advertised on both the website and noticeboards. If anyone knows of any interested candidates to let the Chair know.	
2016/48	NALC Subscription Chair attended AGM and advised appeared to seem more pro-active. All agreed to continue membership for another year and then review.	
2016/49	NALC Website All agreed happy with Parish Clerk having sole login and no additional logins required.	
2016/50	Dates for Meetings 2017/18 Following dates were agreed: 7 th March 2017 (as already agreed), 2 nd May 2017, 5 th September 2017, 5 th December 2017, 6 th March 2018 and 1 st May 2018. Parish Clerk to make necessary bookings with FECSC.	YW
2016/51	Environmental Matters <ul style="list-style-type: none"> a) Roundabout Working Party – Cllr Todd advised that David Wilson Homes phase 2 application is committed to putting improvements to the roundabout. No work can be undertaken until the Anglian Water mains work is complete. b) Dog Bin (Hall Rd) – Chair advised that dog bin is now in position on Hall Road. Existing bin removed and new bin erected by S.W.Contractors at a cost of £84.00. 	
2016/52	Six Youth Council and Traffic Working Group Update Chair advised that following Cllr Uciechowska-Powell's resignation a new representative on behalf of the PC is required. Any interested party/parties to advise Chair.	
2016/53	Police and Highways <ul style="list-style-type: none"> a) Police Update from Open Evening – Cllr Bishop attended open evening and advised was most interesting. Key points for PC were Poringland Safer Neighbourhood team covers 20 Parishes, looking to roll out "Respect Your Neighbourhood Scheme" with local Councils, Jim Squires is our Community Engagement Officer. b) Anglian Water Mains Replacement Scheme – Regular updates received to Parish Clerk and circulated via e-mail. c) Forthcoming Highways Rangers Visit – Identified following works: clearing of drains in three locations 1) Long Rd going into St Annes Rd, 2) Oaklands, 3) Gull Lane. Leaves and vegetation needs clearing prior to drains being cleared on Gull Lane. Parish Clerk to contact Highways Rangers advising of works. 	YW
2016/54	Correspondence received to date – None.	
2016/55	Chairman's urgent business – if any. <u>Footpath Warden</u> – Chair to speak to existing Tree Wardens with a view to combining the role. Parish Clerk to contact Bramerton Parish Council to establish if they have a Tree Warden / Footpath	LB YW

	Warden.	
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The meeting closed at 8.45pm.

Minutes prepared by Yvonne Wonnacott 08/12/16

Approved Date.....