

FRAMINGHAM EARL PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: framinghamearlpc@hotmail.co.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chairman: Mr D Todd



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Parish Council Meeting of Framingham Earl Parish Council at 7.30pm on Tuesday 9th May 2023, at The Methodist Church, Pigot Lane, NR14 7PX.

Declarations of Acceptance of Office and Register of Members Interests to be received from all Councillors.

The business to be transacted is as follows:

1. To elect the Chairman of the Parish Council

Chairman to sign the Declaration of Acceptance of Office

2. To receive any apologies for absence for approval

3. To elect the Vice-Chairman of the Parish Council

4. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

5. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant

6. To approve a time limit for the meeting

7. To agree minutes of the Parish Council meeting held 7th March 2023

8. Matters arising from the minutes of the Parish Council meeting held 7th March 2023

Not covered by specific items on the agenda.

9. To reconfirm eligibility and to consider re-adopting the General Power of Competence

10. Finance matters

- a) Finance and Admin Report with financial summaries - for approval
- b) Financial statement as at 31st March 2023 – to be noted
- c) Annual internal audit report – to receive and discuss any recommendations
- d) AGAR – Section 1 – Annual Governance Statement 2022/23 – for approval and sign off by Chairman and Clerk
- e) AGAR – Section 2 – Accounting Statements 2022/23 – for approval and sign off by Chairman and Clerk
- f) Certificate of Exemption, AGAR 2022/23 Form 2 – for approval and sign off by Chairman and Clerk
- g) Expenditure for approval/to be noted, as per Finance and Admin Report
- h) Insurance renewal – for discussion and agreement, existing Long Term Agreement expires 1st June 2023

- i) To consider bank signatories
- j) Reserve's policy – to review and agree

11. Planning

- a) Applications received to date for consideration
 - i) 2023/0845, 16 Hall Road
 - ii) 2023/0968, Foxhills, 70 Long Road
- b) Decision notices received to date.

12. Coronation and Summer Fair

Update.

13. Administrative Updates

- a) LGA Code of conduct – agreement for all Councillors to adopt and adhere to
- b) Representatives and responsibilities – to be agreed, to include nominated person(s) as point of contact for local entities
- c) Delegation arrangements to Parish Clerk - to review and confirm
- d) Website – Consultant correspondence for discussion
- e) Six Strategic Group - update

14. Environmental matters

- a) Tree Wardens – update
- b) Footpath Warden – update
- c) The Dell – update
- d) Grass area at village green – future proposals for discussion
- e) Repairs to Alstons seat – update
- f) Roundabout – S106 balance and future joint working party for discussion
- g) Proposed acquisition of additional dog litter bin

15. Correspondence and consultations

16. Date of next Parish Council meeting, (4th July 2023) and items to be considered for agenda

17. Chairman's urgent business

Dated: 21st April 2023

Parish Clerk: Yvonne Wonnacott