

FRAMINGHAM EARL PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

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Clerk to the Council: Mrs Yvonne Wonnacott

Chairman: Mr D Todd



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Framingham Earl Parish Council at 7.30pm on Tuesday 5th March 2024, at The Methodist Church, Pigot Lane, NR14 7PX.

The business to be transacted is as follows:

1. Chair's welcome (to include any apologies for absence for approval)

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting

4. To agree minutes of the Parish Council meeting held 28th November 2023

5. Matters arising from the minutes of the Parish Council meeting held 28th November 2023

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County / District Councillors report(s)

8. Finance matters

- a) Finance and Admin Report with financial summaries - for approval
- b) Expenditure for approval/to be noted, as per Finance and Admin Report
- c) Clean up & bloom grant – update
- d) Pride in place grant - update
- e) SLCC (Society of Local Council Clerks) membership renewal – for approval
- f) NALC membership 2024/25 – for approval
- g) NPTS update on funding church projects (new section 19A Local Government Act 1894) – to be noted
- h) Insurance, key person cover – for discussion
- i) Risks/earmarked reserves – for discussion and consideration
- j) Asset register – for review and approval.

9. Planning

- a) Applications received to date for consideration
- b) Decision notices received to date.

10. Administrative Updates

- a) Review of internal controls - including measures to prevent and detect fraud and corruptions and review of effectiveness of controls. In line with requirement on AGAR Annual Governance Statement
- b) Councillors Register of Interests - to note that it is the Councillors responsibility to review and update their Register of Interests, notifying District Council of any changes
- c) Governance document review - policies for review and approval
- d) Biodiversity training – update
- e) Proposed Remembrance display 2024 – update.

11. Environmental matters

- a) Tree Wardens – update
- b) Footpath Warden – update to include noting of application to stop up the highway at Framingham Earl FP3 and Yelverton FP1 and PC's response
- c) The Dell
 - i. Tree survey report
 - ii. Water issues/concerns – To include consideration of a warning sign with regards to any standing water
 - iii. The Fringe Project
 - iv. General update
- d) Bench, located on village green (near One Stop) – proposal to engage Poringland & Districts Men's Shed to carry out repairs for consideration
- e) Roundabout – including S106/working party update
- f) Litter bin (former bin at One Stop shop) – update
- g) Fly tipping/littering.

12. Correspondence and consultations

- a) CPRE standard light pollution clause – for discussion
- b) Portrait of King Charles – for discussion
- c) D-Day 80, 6th June 2024.

13. Date of next meeting, Annual Parish Council meeting, 7th May 2024, and items to be considered for agenda

14. Chairman's urgent business

Dated: 15th February 2024

Parish Clerk: Yvonne Wonnacott