

# FRAMINGHAM EARL PARISH COUNCIL MEETING



Minutes of the Parish Council meeting held on  
Tuesday 7<sup>th</sup> March 2023 at 7.30pm at The  
Methodist Church

## **Present:**

Cllr Dave Todd – presiding (DT), Cllr Rodney Aldis (RA), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr Steven Peet (SP), Cllr Jane Walker (JW), District Cllr John Overton (JO) and Yvonne Wonnacott – Parish Clerk (YW).

## **Apologies:**

Cllr Mark Johnson (MJ), Sandra Cornell – Tree Warden (SC), Lynn Thomas – Tree Warden (LT), County Cllr Vic Thomson (VT).

## **Members of the Public:**

None.

### **2022/073 Chair's welcome (to include any apologies for absence for approval)**

Chair welcomed all attendees to meeting. Apologies received and approved from Cllr Johnson, S Cornell and L Thomas, Tree Wardens and County Cllr Thomson.

### **2022/074 To receive declarations of interest**

Cllr Cook declared an interest with regards to planning application 2023/0482.

### **2022/075 To approve a time limit for the meeting**

All agreed to aim for meeting to finish by 9.00pm.

### **2022/076 To agree minutes of the Parish Council meeting held 29<sup>th</sup> November 2022**

Cllr Bishop proposed amended minutes of the Parish Council (PC) meeting held 29<sup>th</sup> November 2022 as previously circulated, with the proposed amendment to minute reference 2022/069, Tree Warden Report, to be agreed as correct, seconded by Cllr Aldis, unanimously agreed. Minutes signed by Chair.

### **2022/077 Matters arising from the minutes of the Parish Council meeting held 29<sup>th</sup> November 2022**

Parishioner request, additional signage junction at Oakcroft Drive

Chair referred to minute ref: 2022/070, action to take photos of existing signage and forward parishioner request onto Norfolk County Council (NCC) Highways remains outstanding, Chair to action – **DT**.

Nominated person(s) as point of contact for local entities

Chair referred to minute ref: 2022/072. Chair to produce list of local entities for consideration at July 2023 meeting, once new Parish Council has been elected – **DT**.

Repairs to Alstons seat (situated on footpath off Gull Lane)

Cllr Aldis to contact Poringland & Districts Men's Shed to obtain update as to when repair work will be carried out – **RA**.

### **2022/078 Adjournment for public participation**

None

### **2022/079 County/District Councillors report(s)**

Chair referred to report received from County Cllr Thomson, as previously circulated via email. Cllr Walker raised concerns with regards to the proposed devolution deal at NCC, with a Council Leader who is directly elected by the public. District Cllr Overton advised there were concerns with regards to a County deal, and as such an extraordinary meeting of South Norfolk District Council was held on 7<sup>th</sup> March 2023, at which it was agreed a legal challenge would be made on a procedural basis. Chair advised that the public consultation is open till 21<sup>st</sup> March 2023 and proposed that individual Councillors could comment in a private capacity under the consultation if they so wished, all agreed.

District Cllr Overton provided brief report to meeting key points summarised below;

- Council tax has been frozen for this year, achieved through re-investment, including savings from borrowing and from the move of offices from Long Stratton to Broadland
- Number of possible investments currently being looked into including acquiring land opposite Wymondham railway station and investment in Diss swimming pool
- The second office situated at Shotesham Road, Poringland, is now fully occupied
- Several new schools for Norfolk. Still looking at site for new Poringland school

Chair requested update with regards to Nutrient Neutrality. District Cllr Overton advised South Norfolk and Broadland District Council, Director of Place had met with a member of government to try and progress forward, hopes for resolution within next 2 months. Chair raised forthcoming Council Tax bills and PC needs to be aware that PC element percentage change may initially appear high compared to other listings. Any queries need to be clarified emphasising the monetary terms and percentage appears high due to low monetary value of precept.

### **2022/080 Finance matters**

#### Finance and admin report

Finance and admin report with financial summaries unanimously approved.

#### Expenditure for approval/to be noted, as per Finance and admin report

Following items of expenditure were formally noted and/or approved;

- The Garden Guardian @ £996.00 + VAT, grass cutting during 2022
- HMRC, quarter 3, Parish Clerk @ £165.80
- Norwich City Council @ £550 + VAT, works carried out by The Fringe Project in January 2023
- Parish Clerk gross pay, March @ £338.87 & April @ £406.64 (increased to 6 hrs per week)
- Norfolk Pension Fund, Parish Clerk, March @ £99.97 & April @ £117.93
- Parish Clerk expenses, January @ £24.48 + £2.54 VAT
- Parish Clerk expenses, February @ £65.48 + £1.73 VAT, includes SLCC membership subscription @ £46.75
- All Saints Church, Contract magazine 2023 subscription @ £6.00
- Norfolk Parish Training & Support @ £119.30, 2023/24 subscription
- South Norfolk Council @ £442.40 + VAT, annual dog bin charge

### **2022/081 Planning**

#### Applications received to date

2023/0135. Works to TPO trees, 48 Long Road. PC responded “Framingham Earl Parish Council have looked at the tree in question and we object to the felling of this tree, there is no sign of decay. The Parish Council would recommend the alternative action of the larger lower branches being taken back.”

2023/0293, Works to TPO trees, Framingham House, 58 Long Road. Works to TPO trees. PC responded “no comment”.

2023/0372, Works to TPO trees, 44 Long Road. PC responded “no objections”.

2022/2195, Boundary Farm House – All agreed PC to respond “no comment” – YW.

2023/0482, Framingham House, 58 Long Road – All agreed no objection to erection of double garage, with regards to new entrance gates, PC to request Conditions of motion activated and downward facing only lights. Chair to draft response – DT.

#### Decision notices

2022/2141, 21 Fitzgerald Rd. Approval with Conditions (Delegated)

2022/2159, 50 Long Rd. Approval with Conditions (Delegated).

2022/1540, 23 Long Rd. Approval with Conditions (Delegated).

2022/2191, 26 Fitzgerald Rd. Approval with Conditions (Delegated).

2023/0045, 38 Long Rd. Approval with Conditions (Delegated).

#### **2022/082 King Charles III Coronation weekend and midsummer fete**

Chair advised himself, Cllr Aldis and Clerk attended an events meeting on 16<sup>th</sup> February 2023. Agreed for a joint event, “The Big Village Picnic” to celebrate the Coronation, on Sunday 7<sup>th</sup> May 2023, 12pm to 3pm at the back of the community centre. This event would be free. Parish Clerk advised that PC and Poringland PC had each secured a £200 grant towards this event. In addition on Monday 8<sup>th</sup> May, would be joining the nation in the “Big Help Out”, details to be finalised. Joint mid-summer fete to be held on 17<sup>th</sup> June 2023, 12pm to 6pm. Hope for this event to be self-financing. Next events meeting 8<sup>th</sup> March 2023. Chair advised would be looking for volunteers from the PC to assist with both events.

#### **2022/083 Administrative updates**

##### Local Governments Association (LGA) Code of Conduct

Chair referred to email as previously circulated. PC unanimously agreed to adopt the LGA model Code of Conduct with local variations as deemed appropriate by District Council with immediate effect – YW.

##### Risk Management Scheme

Chair referred to draft Risk Management Scheme as previously circulated. Chair proposed amendment under item 13, to amend to read “Quarterly inspection of The Dell”.

Unanimously approved to adopt the Risk Management Scheme with the suggested amendment with immediate effect – YW.

##### Elections

Chair thanked all members for re-standing.

#### **2022/084 Environmental matters**

##### Tree Warden Report

Chair to formally write to Tree Wardens to thank them for their continued efforts and support – DT.

##### Footpath Warden

Cllr Aldis advised all footpaths are in good order.

##### The Dell

Chair advised as previously agreed The Norwich Fringe Project undertook further thinning and coppicing work of the trees along the bank in January. Chair advised that the property

owner of 1 Long Road had bought additional land with view of extending garden. The owner has offered to work with the PC to open up back of property and The Dell, with joint use of equipment. Chair meeting with owner to discuss further and will provide update at May meeting – **DT**. Chair suggested bulb planting in autumn, all agreed.

#### Roundabout

Chair referred to email as previously circulated and the proposal raised at the February Community meeting, of the roundabout being used to mark Remembrance Day with schools and local organisations to design and produce poppies for display on the roundabout. All agreed in principle to proposal and a contribution towards funding of materials. All agreed to defer discussion on S106 balance and future joint working party with Poringland PC to May meeting once new PC in position – **YW**. Suggestion of permanent display, alongside temporary/seasonal displays.

#### **2022/085 Correspondence and consultations**

##### Parishioner's correspondence – RMG management of Earlsmead Estate

Chair referred to emails as previously circulated with regards to complaints in relation to poor and unsatisfactory level of service from the management company and the notified increase of annual charge from £200 to £400. Chair advised that Cllr Johnson had collated information/evidence and was meeting with MP Richard Bacon at end of March to discuss the unsatisfactory performance, increased costs and the fact there is no legal address/protection or appeal/Ombudsman process for this situation.

##### The Big South Norfolk Litter Pick 2023

All agreed PC not to participate and to continue to undertake litter picks on an ad-hoc basis.

#### **2022/086 Date of next meetings, Annual Parish and Annual Parish Council meetings (9<sup>th</sup> May 2023) and items to be considered for agenda**

Parish Clerk to invite local organisations/bodies to email reports for Annual Parish meeting – **YW**.

#### **2022/087 Chairman's urgent business**

##### Meeting venue

Chair thanked Cllr Cook for organising new meeting venue of The Methodist Church. All approved new meeting venue for future meetings.

##### Voter ID

Chair requested Cllrs familiarise themselves with new voter ID requirements – **ALL**.

Meeting closed 8.51pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 08/03/23

Approved:

Date: